

**ENROLL – UN-ENROLL – RESET FORM**  
**UPDATED DECEMBER 6, 2016**

PLACE A CHECKMARK ON THE LINE(S) OF THE ITEMS YOU WOULD LIKE DONE.

- ENROLL FOR E-STATEMENTS/E-NOTICES/E-ALERTS \_\_\_\_\_  
YOU AGREE TO RECEIVE NOTICES ELECTRONICALLY.  
YOU WILL RECEIVE AN E-ALERT TO IT'S ME 24/7 AND AN E-MAIL REMINDER.  
YOU MUST HAVE AN E-MAIL ADDRESS LISTED BELOW.
- STOP E-STATEMENTS/E-NOTICES/E-ALERTS \_\_\_\_\_
- RE-ENROLL FOR BILL PAY \_\_\_\_\_  
ONCE A MEMBER IS UN-ENROLLED, THEY NEED TO BE MANUALLY ENROLLED.  
GIVE FORM TO BILL PAY COORDINATOR.
- ENROLL FOR PC HOME BANKING \_\_\_\_\_
- ENROLL FOR VOICE RESPONSE \_\_\_\_\_
- RESET PIN FOR PC HOME BANKING \_\_\_\_\_
- RESET PIN FOR VOICE RESPONSE \_\_\_\_\_
- RESET SECURITY QUESTIONS \_\_\_\_\_
- RESET USERNAME TO ACCOUNT NUMBER \_\_\_\_\_
- REMOVE PC HOME BANKING & VOICE RESPONSE \_\_\_\_\_

ALL PIN RESETS ARE BACK TO THE LAST FOUR DIGITS OF YOUR SOCIAL SECURITY NUMBER OR EIN AND ARE VALID FOR EXACTLY 24 HOURS.

\_\_\_\_\_  
OWNER SIGNATURE

\_\_\_\_\_  
ACCOUNT NAME

\_\_\_\_\_  
ACCOUNT NUMBER

\_\_\_\_\_  
E-MAIL ADDRESS

STAFF INITIALS \_\_\_\_\_ DATE \_\_\_\_\_