

CLEARING COOKIES FROM YOUR WEB BROWSER

(PLEASE NOTE THAT WHEN A WEB BROWSER UPDATES, THESE INSTRUCTIONS MAY CHANGE)

INTERNET EXPLORER



- OPEN INTERNET EXPLORER WEB BROWSER
- ON THE UPPER RIGHT-HAND CORNER OF THE SCREEN, CLICK ON THIS ICON 
- CLICK ON INTERNET OPTIONS
- UNDER THE GENERAL TAB, UNDER BROWSING HISTORY, CLICK ON THE DELETE BUTTON
- MAKE SURE THE COOKIES AND WEBSITE DATA BOX IS SELECTED, THEN CLICK ON DELETE
- IT WILL TAKE A FEW SECONDS FOR THE PROCESS TO BE COMPLETED
- WHEN FINISHED CLICK ON OK

GOOGLE CHROME



- OPEN THE GOOGLE CHROME WEB BROWSER
- ON YOUR KEYBOARD PUSH **CTRL** KEY AND THE **H** KEY AT THE SAME TIME, THIS BRINGS UP THE HISTORY PAGE
- CLICK ON CLEARING BROWSING DATA
- BE SURE COOKIES AND OTHER SITE DATA IS SELECTED
- CLICK ON CLEAR DATA
- IT WILL TAKE A FEW SECONDS TO PROCESS AND YOU CAN EXIT OU OF CHROME WHEN FINISHED

FIREFOX



- OPEN THE FIREFOX WEB BROWSER
- ON THE UPPER RIGHT-HAND CORNER OF YOUR SCREEN, CLICK ON THIS ICON 
- CLICK ON LIBRARY
- CLICK ON HISTORY
- CLICK ON CLEAR RECENT HISTORY
- FOR THE TIME RANGE TO CLEAR, SELECT EVERYTHING
- MAKE SURE COOKIES IS SELECTED
- CLICK OK
- WINDOW WILL DISAPPEAR WHEN DONE

MICROSOFT EDGE



- OPEN THE MICROSOFT EDGE WEB BROWSER
- ON THE UPPER RIGHT-HAND CORNER OF YOUR SCREEN, CLICK ON THIS ICON 
- CLICK ON PRIVACY & SECURITY
- UNDER CLEAR BROWSING DATA, CLICK ON CHOOSE WHAT TO CLEAR
- MAKE SURE COOKIES AND SAVED WEBSITE DATA IS CHECKMARKED
- CLICK ON CLEAR
- IT WILL TAKE A MOMENT TO CLEAR
- WHEN FINISHED EXIT OUT OF EDGE