


## CLEARING COOKIES FROM YOUR WEB BROWSER

(PLEASE NOTE THAT WHEN A WEB BROWSER UPDATES, THESE INSTRUCTIONS MAY CHANGE SLIGHTLY)


### *INTERNET EXPLORER*

- OPEN THE INTERNET EXPLORER WEB BROWSER
- ON THE UPPER RIGHT HAND CORNER OF THE SCREEN CLICK ON THIS ICON 
- CLICK ON INTERNET OPTIONS
- UNDER THE GENERAL TAB, UNDER BROWSING HISTORY, CLICK ON THE DELETE BUTTON
- MAKE SURE THE COOKIES AND WEBSITE DATA BOX IS SELECTED. CLICK ON DELETE
- IT WILL TAKE JUST A FEW SECONDS AND THE PROCESS WILL BE COMPLETED.
- WHEN FINISHED CLICK ON OK

### *GOOGLE CHROME*

- OPEN THE CHROME WEB BROWSER
- ON YOUR KEYBOARD PUSH THE CTRL KEY AND THE H KEY (CTRL H), THIS BRINGS UP THE HISTORY PAGE
- CLICK ON CLEAR BROWSING DATA
- BE SURE COOKIES AND OTHER SITE DATA ARE SELECTED
- CLICK ON CLEAR DATA
- THIS WILL TAKE A FEW SECONDS AND YOU CAN EXIT OUT OF CHROME WHEN FINISHED

### *FIREFOX*

- OPEN THE FIREFOX WEB BROWSER
- ON THE UPPER RIGHT HAND CORNER OF YOUR SCREEN, CLICK ON THIS ICON 
- CLICK ON HISTORY
- CLICK ON CLEAR RECENT HISTORY
- CLICK ON THE DOWN ARROW NEXT THE DETAILS
- MAKE SURE COOKIES IS SELECTED
- CLICK ON CLEAR NOW
- EXIT OUR OF FIREFOX WHEN FINISHED